



Request Verification of Contractor's Proper License for Work Being Performed

Contractors working on Los Angeles Unified School District (District) public works projects are required to maintain a California construction contractor license that is current and active, in good standing and appropriate for the project. Construction work requires a certain type of license verification. This verification is made during an annual prequalification, which is required prior to submittal of a bid. By submitting this form you are aware of a licensing issue or are asking for licensing information of a particular contractor working on a District project. Our information is project specific so you must include specific information. Facilities Construction Contracts Prequalification Unit (FAX (213) 483-9643) will be responding to your inquiry.

To:

LAUSD Facilities Construction Contracts
Name Susan Mansion
E-mail susan.mansion@lausd.net
FAX: (213) 483-9643

From:

Name _____
Organization: _____
Address: _____
Phone: _____
E-mail: _____

Please verify that the following contractor has the proper license to perform the work listed below:

Contractor Name: _____
Address: _____
Phone: _____
Contract No. _____ Project No. _____
School(s): _____
Project Name: _____
Work being performed: _____

License Required: _____
Other Comments: _____

Facilities Construction Contracts
1545 Wilshire Blvd., Suite 100, Los Angeles, CA 90017
(213) 207-2300, Ext 4 – Fax (213) 483-9643