

# ORGANIZATION



## Board of Education

The seven-member Los Angeles Unified School District Board of Education is responsible for setting policies that guide the actions of the Facilities Services Division. The Superintendent of Schools, selected by the Board, leads day-to-day operations, executes Board policy and directs District operations.



## Bond Citizens' Oversight Committee

As required under LAUSD voter approved bond measures, the Board has established a Bond Citizens' Oversight Committee (BOC) to advise them with regard to the efficacy of bond fund expenditures and program development. The fifteen members of the committee represent a broad constituency and provide an independent review of funds utilization.



## The Facilities Services Division

The LAUSD Chief Facilities Executive leads the 4,000-person Facilities Services Division and reports directly to the Superintendent of Schools. Six branches and several offices report to the Chief Facilities Executive:

- Three operating branches: New Construction, Existing Facilities, and Planning & Development
- Three support branches: Facilities Contracts Services, Facilities Support Services and Construction Support Services
- Offices: Facilities Information Office, facilities-focused adjunct to the Office of the General Counsel, the Office of Construction Management Standards



## Operating Branches

The operating branches are responsible for the execution of the facilities bond program and utilization of existing assets.

### New Construction

The New Construction branch is responsible for capital improvement projects that add classroom seats or provide overcrowding relief. The scope of the New Construction branch efforts includes project definition, acquisition of real estate, planning, design and construction. The New Construction branch currently manages over \$12.5 billion of capital projects.

### Existing Facilities

The Existing Facilities branch is responsible for a \$7.61 billion modernization and repair program as well as regular maintenance and upkeep of approximately 800 existing District schools and other facilities.

### Planning and Development

The Planning and Development branch is responsible for managing the Joint Use Development Program, Innovation Fund and Charter Bond Fund programs, master planning, developing underutilized real estate assets and administering real estate leases.

Richard E. Byrd MS, previously known as East Valley Area New HS #1A, opened on September 2, 2008

*"When we accept tough jobs as a challenge and wade into them with joy and enthusiasm, miracles can happen."*  
Harry S. Truman

## Oversight

Staff provides monthly oral and written reports to the Bond Citizens' Oversight Committee (BOC) and Facilities Committee. BOC staff are located in the FSD offices and have access to our documents and meetings.

# Support Branches and Offices

The support branches and offices provide the facilities-focused expertise necessary to support execution of the bond program.

## Facilities Division Executive Office

The Facilities Executive Office includes the Facilities Information Office and the Office of Construction Management Standards. The Facilities Information Office is staffed by media and communication specialists who have knowledge in construction. They coordinate the dissemination of information from the various facilities groups to the public, manage the prompt responses of information requests and coordinate with local political offices. The Office of Construction Management Standards develops and coordinates division-wide policies, procedures and training. The Facilities Division Executive Office also manages the Small Business Enterprise Program and the We Build Program which are discussed in further detail later in this document.

## Facilities Contract Services

The Facilities Contract Services (FCS) branch develops, implements and maintains all aspects of the procurement process for both construction contracts and facilities-related professional services agreements. A core responsibility of FCS is to ensure facilities contracts are awarded through a fair and transparent competitive process. Professionals in this branch have expertise in overseeing and developing construction-related contracts.

## Facilities Support Services

The Facilities Support Services (FSS) branch is staffed with accounting and funds management specialists. This group supplies divisional financial reporting, funds management, information services and accounting functions. FSS administers funding for the Facilities Division.

## Office of the General Counsel

A facilities-focused adjunct to the LAUSD Office of the General Counsel provides support on facilities-related legal issues, including public contracting, real estate acquisition, claims adjudication and legal counsel.

## Construction Support Services

The Construction Support Services (CSS) provides New Construction and Existing Facilities project inspection services and other construction support services as required. The CSS Inspection Department performs the regulatory and quality assurance requirements for the LAUSD and Division of State Architect on school construction projects. This assurance is achieved by the Department’s staff when inspecting the work of construction, in all stages of its progress.

