Welcome to the Los Angeles Unified School District’s Facilities Services Division new Vendor Portal. To begin, please direct your browser to the following website: http://www.laschools.org. To access the new Vendor Portal section, scroll over the “Business with FSD” header and click on “Vendor Portal.”
Click on the “Vendor Registration” link on the left navigation under the heading “Vendor Portal.”
If you have already registered a user id and password to the Facilities Services Division website please log in first.

Welcome to the Facilities Services Division Vendor Portal

The Facilities Services Division welcomes all vendors to doing business with the Los Angeles Unified School District. The LAUSD is committed to being your “Owner of Choice.”

The Vendor Portal is intended to create a simpler process for vendors to register their companies, pre-qualify for opportunities to bid formal/informal and specialty contracts with LAUSD, certify small businesses, and access additional resources/tools as they become available.

Vendor Registration

All contractors working for the Los Angeles Unified School District Facilities Services Division must register their companies online to access important bidding information and vendor tools.

Electronic Small Business Certification Tool

Companies can submit electronically an application to be certified by the LAUSD as a small business enterprise or upload for approval an SBE certification from other major public agencies that the LAUSD recognizes and accepts.

Electronic Prequalification Tool

Contractors can apply for prequalification or renewal online completing the safety questionnaire, company history, references, and even upload documentation such as insurance certificates, bonding documents, financial statements, etc. And quickly and easily verify the status of their application process as it is reviewed by the prequalification unit.

Click here to Register your company now!
User Account Information

- If you have already registered a user id and password to the Facilities Services Division website please log in first.
- Complete the user account information section completely, be sure to create a security question and answer in case you will need to reset your user password in the future.

<table>
<thead>
<tr>
<th>About FSD</th>
<th>Board of Education</th>
<th>Bond Oversight</th>
<th>Site Map</th>
<th>Login</th>
<th>Register</th>
</tr>
</thead>
</table>

Facilities Services Division
Los Angeles Unified School District
Today's Learners, Tomorrow's Leaders

Business With FSD | Procurement Services

**LAUSD Vendor Registration | Create Profile**

**User Account Information**

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>First Name</td>
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<tr>
<td>Last Name</td>
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<td>Email</td>
<td></td>
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<tr>
<td>Email (repeat)</td>
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</tr>
<tr>
<td>Password</td>
<td></td>
</tr>
<tr>
<td>Password (repeat)</td>
<td></td>
</tr>
<tr>
<td>Security Question</td>
<td>In what city were you born?</td>
</tr>
<tr>
<td>Security Question Answer</td>
<td></td>
</tr>
</tbody>
</table>

**Business Profile**

<table>
<thead>
<tr>
<th>Field</th>
<th>Description</th>
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<tbody>
<tr>
<td>Business Name</td>
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<tr>
<td>Doing Business As</td>
<td></td>
</tr>
<tr>
<td>Business Address</td>
<td></td>
</tr>
<tr>
<td>Business Address (line 2)</td>
<td></td>
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</table>
**Business Profile Information**

- Complete the Business Profile section completely. All fields listed with a red asterisk (*) are required.
- For more information on the North American Industry Classification System (NAICS) codes, please go to: [http://www.census.gov/eos/www/naics/](http://www.census.gov/eos/www/naics/).

<table>
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<tr>
<th>Business Profile</th>
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<tr>
<td><strong>Business Name</strong></td>
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<td><strong>Business Address</strong></td>
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<tr>
<td><strong>City</strong></td>
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<tr>
<td><strong>State</strong></td>
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<tr>
<td><strong>ALABAMA</strong></td>
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<tr>
<td><strong>Zip</strong></td>
</tr>
<tr>
<td><strong>Business Phone</strong></td>
</tr>
<tr>
<td><strong>Business Fax</strong></td>
</tr>
<tr>
<td><strong>Month/Year Established</strong></td>
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</table>

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<tr>
<th>North American Industry Classification System</th>
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<tbody>
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<td><strong>NAICS Codes</strong></td>
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<tr>
<td><strong>Primary</strong></td>
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<td><strong>Secondary</strong></td>
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<td><strong>Auxiliary</strong></td>
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<tr>
<th>National Institute of Government Purchasing</th>
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<tbody>
<tr>
<td><strong>NIGP Code</strong></td>
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<tr>
<th>Privileged Data</th>
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<tbody>
<tr>
<td><strong>Entity Type</strong></td>
</tr>
<tr>
<td><strong>Tax ID Type</strong></td>
</tr>
<tr>
<td><strong>Tax ID</strong></td>
</tr>
</tbody>
</table>
Vendor Profile Portal Page

- After completing vendor registration users may complete other features available in the vendor portal.
- Vendor demographic information, update contact information, apply for LAUSD Small Business Certification, upload acceptable SBE certification from other public agencies, or apply for Vendor Pre-Qualification.
- Additional features in development include Contractor Electronic Invoice submittals and payment tracking.

Business With FSD | Procurement Services

Matts Cranes: Vendor Profile

**Business Information**

- **Business Name:** Matts Cranes
- **Doing Business As:** None
- **Phone:** (818) 655-2222
- **Fax:**
- **Business Address:** 333 Burbank Blvd, Burbank, CA 92645
- **Entity Type:** C-Corporation
- **Federal Tax ID:** 11-9876543
- **Number of Employees:** 33
- **Avg. 3 Year Income:** 1000000
- **NAICS Codes:** 238290 Other Building Equipment Contractors
- **NIGP Code:** 80052
- **Month/Year Established:** 11/12/2002

Optional Vendor Demographics (demographics_count)

Optional Contacts

Optional Non-LAUSD SBE Certifications (cert_count)

Optional Apply for LAUSD SBE Certifications (lausd_cert_count)

Optional Vendor Addresses (address_count)

Optional Apply for LAUSD Vendor Prequalification (prequal_count)
Apply for Small Business Enterprise status with LAUSD.

Click the (+) sign on “Apply for LAUSD SBE Certifications,” then click on the “Start Here” link.

Guidelines for gross sales receipts (averaged over the past three years) or number of employees based upon industry are available at the U.S. Small Business Administration.

Matt's Cranes: Vendor Profile

Business Information

- Business Name: Matt's Cranes
- Doing Business As: Not listed
- Phone: 8185562222
- Business Address: 333 Burbank Blvd, Burbank, CA 91505
- Entity Type: C-Corporation
- Federal Tax ID: 11-9876543
- Number of Employees: 33
- Avg. 3 Year Income: $100,000
- NAICS Codes: 236290, Other Building Equipment Contractors
- NIGP Code: 60052
- Month/Year Established: "lauds_vendor:util:bad-arg:2002"

Optional Vendor Demographics (demographics_count)

Contacts

Non-LAUSD SBE Certifications (cert_count)

Apply for LAUSD SBE Certifications (lauds_cert_count)

No Application Submitted.

Vendor Addresses (address_count)

Apply for LAUSD Vendor Prequalification (prequal_count)

### AMERICAN TECHNOLOGIES INC: Application for LAUSD SBE Certification

**LAUSD SBE Certification**

The following NAICS codes will be used to determine SBE eligibility:

<table>
<thead>
<tr>
<th>NAICS</th>
<th>Descr</th>
</tr>
</thead>
<tbody>
<tr>
<td>230140</td>
<td>Masonry Contractors</td>
</tr>
</tbody>
</table>

You have not specified any demographic information. None will be included on your application.

Please complete the following tax information:

- **First Choose the Latest Fiscal Year Reporting**
  - [ ] 2013
  - [ ] 2012

- **Employee Count Fiscal Year 2013**
  - [ ]

- **Income for Fiscal Year 2013**
  - [ ]

- **Income for Fiscal Year 2012**
  - [ ]

- **Income for Fiscal Year 2011**
  - [ ]

- **Last Month of Fiscal Year**
  - DEC

**Owner Demographics**

- **Woman Owned**
  - [ ]

- **Names of All Woman Owners (one per line)**
  - [ ]

- **Woman Owned Percent**
  - [ ]

- **Minority Owned**
  - [ ]

- **Names of All Minority Owners (one per line)**
  - [ ]

- **Minority Owned Percent**
  - [ ]
Vendor Pre-Qualification

- Apply for Vendor pre-qualification by starting an application from the vendor profile page.
- Click the (+) sign on “Apply for LAUSD Vendor Prequalification,” then click on the “Start Here” link.

Business With FSD | Procurement Services

Matts Cranes: Vendor Profile

- Business Information
  - Business Name: Matts Cranes
  - Doing Business As: None
  - Phone: 8185652222
  - Business Address: 333 Burbank Blvd, Burbank, CA 91505
  - Entity Type: C-Corporation
  - Federal Tax ID: 11.9876543
  - Number of Employees: 33
  - Avg. 3 Year Income: 1000000
  - NAICS Codes: 238290 Other Building Equipment Contractors
  - NIGP Code: 60052
  - Month/Year Established: 10/22/2002

+ Optional Vendor Demographics (demographics_count)

+ Contacts

+ Non-LAUSD SBE Certifications (cert_count)

+ Apply for LAUSD SBE Certifications (lausd_cert_count)

+ Vendor Addresses (address_count)

- Apply for LAUSD Vendor Prequalification (prequal_count)

No Applications

Click to Start Application

Start Here!
Pre-Qualification Type

- Complete instructions on completing the SBE certification application can be found here:
- Vendor can select pre-qualification application type: Safety, Formal, or Specialty.

Choose Applicant Type

Please select type of prequalification you are applying:

<table>
<thead>
<tr>
<th>Application Type</th>
<th>OK</th>
<th>Safety</th>
<th>Formal</th>
<th>Specialty</th>
</tr>
</thead>
<tbody>
<tr>
<td>* required</td>
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</table>

Overview

By submitting this Prequalification Questionnaire to the Los Angeles Unified School District ("District" and/or "LAUSD"), a prime contractor ("Applicant," and/or "YOU") is requesting to be prequalified for a period of one (1) calendar year to bid on any construction contract (i.e., informal, formal, and Job Order contract) pursuant to Public Contract Code Sections 20111 and 20819 et seq. This questionnaire replaces any previous Safety, Formal, or Job Order Contract ("JOC") Supplemental Questionnaires issued by LAUSD.

Applicant must answer ALL questions, fill in ALL blanks and provide ALL required references. If a particular question does not apply, then the response must indicate that it is not applicable ("N/A"). Applicant must provide current, accurate, and complete information. Incomplete or inaccurate documentation may result in the denial of prequalification. The Contractor Prequalification Questionnaire, along with any supporting documentation and Performance and Safety evaluation forms, are not public record and are not open to public inspection. The District reserves the right to verify all information submitted by Applicant. If any information provided by Applicant becomes inaccurate, Applicant must immediately notify the District and provide updated accurate information in writing, under penalty of perjury. Failure to do so will result in the disqualification or revocation of Applicant’s prequalification.

Applicant’s submission of the Contractor Prequalification Questionnaire specifically authorizes the District to investigate any and all statements made by Applicant, and the District is entitled to request and obtain from Applicant and/or any third parties additional documentation or information which the District believes may be relevant, and to use and rely on such documentation and information in its prequalification determination. If any false information or data is submitted in this Contractor Prequalification Questionnaire, the District may either deny Applicant’s Contractor Prequalification or revoke previously granted approval, or, if an award has previously been made, terminate any construction contract or JOC job order thereunder. Any material or intentional omission or false statement will result in Applicant’s immediate disqualification. The District may adjust, increase, limit, suspend or rescind Applicant’s Contractor Prequalification based on subsequently learned information. Applicant’s Contractor Prequalification will not preclude the District from post-bid consideration and determination of whether a bidder has the quality, fitness, capacity and experience to satisfactorily perform the proposed work, and has demonstrated the requisite trustworthiness.
Pre-Qualification Application

- Vendors must complete each section of the application in its entirety in order to submit.
- For assistance or questions please contact the Pre-Qualification unit.

AMERICAN TECHNOLOGIES INC

<table>
<thead>
<tr>
<th>Overview:</th>
<th>Applicant</th>
<th>Business History</th>
<th>Safety</th>
<th>References</th>
<th>Questionnaire</th>
<th>Upload</th>
</tr>
</thead>
</table>

**Formal Overview**

Depending on experience and submitted references, Applicant may obtain approval at one of the following Prequalification levels:

**Safety Prequalification** - This level is for an Applicant wishing to bid on Informal (A & B Letter) contracts and other LAUSD construction contracts for which safety prequalification is required. It also applies to an Applicant wishing to work as a subcontractor, but not a prime contractor, on JOC Job Order contracts. This prequalification level requires no contractor experience.

**Formal Prequalification: Level I**

- Applicants with prime contractor experience on non-LAUSD construction contracts: An Applicant that has completed as a prime contractor a combination of three (3) public or private works on non-LAUSD contracts with a cumulative contract value of $500,000 within the past five (5) years will be entitled to bid on LAUSD construction contracts not to exceed $350,000. Applicant’s bid limit will be based on the Applicant’s single bond limit specified in their letter of bondability, not to exceed $350,000.

- Applicants with LAUSD subcontractor experience: An Applicant that has completed a combination of three (3) projects as a subcontractor, or as a prime contractor on LAUSD informal construction contracts within the past five (5) years with a cumulative total of $100,000 will be entitled to bid on LAUSD construction contracts not to exceed $350,000. Applicant’s bid limit will be based on the Applicant’s single bond limit specified in their letter of bondability, not to exceed $350,000, or the highest contract amount of references submitted.

**Formal Prequalification: Level II**

- Applicants with prime contractor experience on non-LAUSD construction contracts: An Applicant that has completed as a prime contractor a combination of three (3) public or private works on non-LAUSD construction contracts within the past five (5) years with a cumulative contract value of $2 million will be entitled to bid on LAUSD construction contracts with a bidding capacity up to the Applicant’s single bond limit specified in their letter of bondability, not to exceed $5 million.

- Applicants with prime contractor experience on LAUSD construction contracts: An Applicant that has completed three (3) LAUSD construction contracts within the past five (5) years with a cumulative contract value of $500,000 will be entitled to bid on LAUSD construction contracts with a bidding capacity up to the Applicant’s single bond limit specified in their letter of bondability, not to exceed $5 million.

**Formal Prequalification: Level III**

- Applicants with prime contractor experience on non-LAUSD construction contracts: An Applicant that has completed a combination of three (3) non-LAUSD new construction or modernization contracts within the past five (5) years with a cumulative contract value of $10 million will be entitled to bid on LAUSD construction contracts with a bidding capacity up to the Applicant’s single bond limit specified in their letter of bondability.

- Applicants with prime contractor experience on LAUSD construction contracts: An Applicant that has completed three (3) LAUSD new construction or modernization contracts within the past five (5) years with a cumulative contract value of $7 million will be entitled to bid on LAUSD construction contracts with a bidding capacity up to the Applicant’s single bond limit specified in their letter of bondability.